REQUEST FOR DOCUMENTS

DATE: ______________

Kindly provide me with the following documents related to my account.

Check all that apply:

☐ Member Balance Verification Letter

☐ Member Verification Letter/Sponsor Letter

☐ Instant Account Activity Statement

☐ Account Statement for __________ to __________

☐ Document Copy

☐ Account research

I understand that I will be charged a fee for the request as per the rate & fee schedule. I hereby authorize you to debit my account with the necessary charges for this request.

Member’s Name: _________________________________

Account Number: _________________________________

Signature: _________________________________