



**PIONEER MUTUAL FEDERAL CREDIT UNION**  
**Home Mortgage Checklist for New Purchase/Land/Lot Loan**

Thank you for choosing PMFCU for your home mortgage needs. In preparation for the formal review, please provide legible copies of the following support documents (as listed below).

**LOAN APPLICANT'S REQUIREMENT**

- Applicant must be a member of our Credit Union.
- Must have a Savings account with a minimum balance of \$100 for loan requirement.
- Applicant must be a resident in the USA
- Applicant must be of legal age to enter into a contractual obligation.
- Must have a valid state issued identification card/Driver License & Social Security

**DOCUMENTS REQUIRED**

- [ ] W-2 and/or 1099 Forms for the last 2 years (covering all jobs)
- [ ] Pay Stubs covering last 3 months
- [ ] Personal Tax Returns for last 2 years (all W-2's, 1099 Forms & K-1's)
- [ ] Business Tax Returns for last 2 years (if share of 20% or more)
- [ ] Bank Statements for the most 2 recent months
- [ ] All forms of identification
  - [ ] Valid Photo ID or Driver's License
  - [ ] SSN card,
  - [ ] Permanent Resident Card/Proof of Citizenship/Proof of legal resident status
- [ ] Purchase Contract
- [ ] Fill out Application Online at  
<https://pioneer.mymortgage-online.com/index.html>

\*The loan will not be processed until we receive all the documents. Loan officer may request additional documents if needed.